



Littera Public School

Class -3 Ch. 4 know your computer

Hard word

1. Instructions
2. Electronic
3. Processing
4. Process
5. Input
6. Output
7. Joystick
8. Microphone
9. Hardware
10. Software
11. Limitations
12. Storage
13. Primary
14. Memory
15. Secondary

Exercise

A. Choose the correct answer.

1. Input devices are used to feed data into a computer.
a) Input b) Output
c) Processing d) Storage
2. Both a) and b) is also known as primary storage device.
a) ROM b) RAM
c) Both a) and b) d) DVD
3. Which of the following works can be done on a computer?
a) Play games b) Watch movies
c) Listen songs d) All of these
4. A CD can store data up to 700 MB.
a) 4.7 GB b) 700 MB
c) 1 TB d) None of these
5. DVD Combo Drive is used to read the contents of Both a) & b)
a) DVD b) CD
c) Both a) & b) d) Pen drive

B. Fill in the blanks.

CPU, Hard Disk, Hardware, Pen Drive, ROM

1. ROM stores the commands to boot the computer.
2. Hard Disk is the main secondary storage device of a computer.
3. The CPU is the main processing device of a computer.
4. Pen drive is a popular external storage device.
5. The physical parts of a computer are known as Hardware.

C. Tick (✓) the correct statement and cross (✗) out the wrong one.

1. RAM is the primary storage device.
2. We can store data in a Pen Drive up to 64 GB.
3. Printer is an output device.
4. WordPad is a system software.
5. USB port is used to run a DVD on a computer.

D. Answer the following questions.

1. What is a computer?

Ans. Computer is a machine which can do a variety of task at the same time.

2. The parts of a computer are divided into two categories. name them.

Ans. The two categories of a computer are:- a) Hardware and b) Software.

3. Name any two output devices.

Ans. The name of two output devices are:-

a) Monitor

b) Printer

4. Name any two storage devices.

Ans. The name of two storage devices are:-

a) ROM (Read Only Memory)

b) RAM (Random Access Memory)

5. What is a software?

Ans. The software is a set of instructions or program that tell a computer hardware what to do and how to do.

E. Write down the steps for the following.

1. To use Pen Drive in a computer.

Ans. To use a Pen Drive, we should follow the steps given below:-

Step 1. Insert the Pen Drive in any of the USB ports on the System Unit.

Step 2. Open the **This PC window and double click on the newly created drive other than permanent drives.**

Step 3. The content of the pen drive will be displayed.

2. To open a CD on a computer.

Ans. To open a CD, follow the steps given below:

- 1. Press the DVD Combo Drive button, a tray will come out.**
- 2. Put the CD on the tray**
- 3. Again, press the DVD Combo Drive button, the tray will go inside.**
- 4. Now, open the This PC window and double-click on the DVD Drive.**
- 5. Select any file or folder and double-click on it to open it.**